

## SALEM-KEIZER PUBLIC SCHOOLS JOB DESCRIPTION

06/17	<u>ACADEMIC LANGUAGE COACH</u>	1.7.18
Effective Date	Job Title	Index

### **Primary Function:**

Designs, implements, and supports initiatives that enhance the growth and development of student academic language and discourse, with emphasis placed upon support of English Language Development.

### **Supervised By:**

Coordinator of Federal Programs and/or assigned designee(s)

### **Essential Functions:**

#### **Program Support:**

- E-1 Work in collaboration with the District instructional team and others.
- E-2 Support schools in working with English language learners, Newcomer/Refugee students, and students with limited English proficiency; identifying English learners for Special Education services; District and statewide assessments; support to EL Facilitators; and other supports as assigned.

#### **Professional Development – District and School:**

- E-3 Develop and lead District or school wide professional development, utilizing research-based instructional strategies and teaching materials that:
  - a. Integrate ELD, SIOP, Constructing Meaning, GLAD and literacy into all aspects of the curriculum.
  - b. Assist the administrator in building capacity among a school-based leadership team to support and lead ongoing, site-based professional development.

#### **Data Collection and Analysis:**

- E-4 Collect, review, and communicate District and school data.
- E-5 Collaborate with District and school based staff to identify and improve the academic success of students who are limited in their English proficiency.
- E-6 Maintain records of coaching and training activities.

#### **Advocacy:**

- E-7 Assure that all students, with an emphasis on students with limited English proficiency, have equal access to appropriate grade and skill-level curriculum and content.
- E-8 Support the English Learner Facilitator in the consideration, review, and placement of students.
- E-9 Be a support for social-emotional learning and trauma informed practice to building staff.

#### **Curriculum, Instruction, and Assessment:**

- E-10 Network frequently with internal and external experts to share ideas and strategies based on research and best practice that support teachers in their work.
- E-11 Stay current with research and evidence based best practices for language development.
- E-12 Assist in the development of curriculum resources.

**Additional Functions:**

A-1 Perform other duties as assigned.

**Minimum Qualifications:**

- a) A valid and current Oregon Teaching License
- b) Appropriate ESOL endorsement for assigned level(s)
- c) Knowledge of child growth and development at each level of instruction
- d) Three to five years successful teaching experience with second language learners.

**Work Environment:**

Subject to inside and outside environmental conditions with routine exposure to the weather including seasonal heat and cold. Subject to frequent loud noises in the environment.

**Physical Requirements:**

Hearing and speaking to exchange information; seeing to perform assigned duties; sitting, standing and walking for extended periods of time; dexterity of hands and fingers to operate equipment; kneeling, bending at the waist, and reaching overhead, above the shoulders and horizontally, to retrieve and store files and materials, and lifting light objects.

Strength: Sedentary/medium. Exert force to 10-25 lbs. frequently, and up to 10 lbs. constantly or a negligible amount of force frequently to lift, carry, push, pull or move objects.

Intermittent bending, twisting, squatting kneeling, crawling, climbing stairs, reaching. On feet throughout the day. Work effectively in an environment that can be both physically and emotionally fatiguing.

Work with students who may exhibit aggressive assaultive behavior, as required of specific job assignment.

**Minimum Term of Employment:**

Dependent on the employee’s status and the terms of the current licensed employee collective bargaining agreement.

**Salary Level:**

Placement on the current Salem-Keizer Public Schools licensed employee salary schedule.

**Evaluation:**

Performance of this position will be evaluated according to the District’s process for evaluation of licensed personnel.

**I am willing and able to perform the duties of this position as described in this job description:**

Signature: \_\_\_\_\_

Date \_\_\_\_\_

Print Name: \_\_\_\_\_