

Memorandum of Understanding
Between
Salem Keizer Education Association
And
Salem-Keizer School District


RE: Clarification to the Special Education Differential

Special Education staff who are directed to act as the District Representative (DR) in an IEP meeting, in accordance with QAM STS-P002, will be eligible for additional earnings if the meeting is held outside the normal workday and the student the meeting is about is not part of the special educator's duties.

Staff who schedule Individual Education Plan (IEP) meetings will make every effort to avoid scheduling meetings outside the normal staff workday.

The employee who acts as the District Representative, will be responsible for submitting their time for the additional earnings to the office manager at the school where the meeting is held. The time and earnings will be tracked to determine the hours staff work outside the work day specifically in the role of District Representative at IEP meetings.

This MOU is in effect until June 30, 2021 (the end of the current collective bargaining agreement) unless data collected indicates a different solution is needed due to the costs associated with this duty that was previously included as work covered by the special education differential. If annual costs are excessive the parties agree to discuss alternative solutions.



For the Association

8/31/17

Date



For the District

8/31/17

Date