

Memorandum of Understanding
Between
Salem Keizer Education Association
And
Salem-Keizer School District

RE: Middle School 7 Period Day

The Salem Keizer Education Association (Association) and the Salem-Keizer School District (District) hereby agree to the following:

1. Each school will set a system that reasonably distributes the responsibilities for covering prep time.
2. Clarify for staff that using prep time for PLC/Data Team meetings is a choice that staff make and not a requirement.
3. If Middle Schools have a seven period day schedule then two (2) additional twenty-five (25) minute blocks of teacher preparation time and a five (5) minute transition time adjacent to the twenty-five minute plan times will be added per week; this time will be outside of the student contact day. Exceptions to this may be made for required state and federally mandated meetings and/or voluntary activities or coaching.
4. Plan time is pro-rated based on FTE.

This MOU is in effect until the discontinuation of a seven (7) period middle school schedule or when the parties bargain new contract language regarding teacher plan time.

Mindy Merritt
For the Association
8/31/17
Date

John Beight
For the District
8/31/17
Date