

SALEM-KEIZER PUBLIC SCHOOLS JOB DESCRIPTION

05/15 Effective Date	<u>COACH, ASSISTANT</u> Job Title	1.10.2 Index
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1. Primary Function: Under the direction of a head coach, teaches and coaches students who desire to excel in sports and provides them with the opportunity for advanced study and participation under expert guidance in an environment conducive to learning.

2. Responsible to: Building principal, building athletic coordinator, and head coach.

3. Assigned Responsibilities:
 - 3.01 Holds or assists organized, supervised practice as the program requires.
 - 3.02 Teaches all of the skills necessary to participate in the sport.
 - 3.03 Teaches the strategies necessary to participate in the sport.
 - 3.04 Teaches the drills and exercises needed for developing strength, stamina, and speed in the sport.
 - 3.05 Assists in the development of seasonal goals and objectives and daily practice plans.
 - 3.06 Assists in the development of lines of communications with parents, press, officials, and booster clubs to promote the sport.
 - 3.07 Supervises locker room before and after practice, as required.
 - 3.08 Supervises bus trips, as required.
 - 3.09 Adheres to Oregon School Activities Association rules and regulations, Greater Valley League constitution, and the District interscholastic policy handbook.
 - 3.10 Attends coaching clinics, as requested by building principal, athletic coordinator, or head coach.
 - 3.11 Follows specified standards, policies, and procedures of the building and District.
 - 3.12 Actively encourages student participation.
 - 3.13 Promotes the ethical values of athletics.
 - 3.14 Maintains a positive working relationship with the head coach, administration, other staff, and the community that enhances the sport.
 - 3.15 Assists with the proper care, maintenance, and security of facilities, equipment, and supplies from the first day of the season until the cycle of responsibility is completed.
 - 3.16 Promotes concept of sportsmanship.
 - 3.17 Develops positive health and safety standards for all athletes in the program.

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4. Minimum Qualifications:

- 4.01 Must be at least eighteen years of age.
- 4.02 Certification: OSAA Coaches Education Program
- 4.03 Current standard first aid certification.

Additional Qualifications:

4.04 Knowledge of:

- 4.04.01 Psychology of the adolescent and the motivational techniques needed in competitive athletics.
- 4.04.02 Recent rule changes in the sport.
- 4.04.03 Oregon School Activities Association rules and regulations, Greater Valley Conference constitution, SOP's and the District 24J Athletic Handbook.
- 4.04.04 Proper nutrition for an athlete.

5. Term of Employment: First day of the season until the cycle of responsibility is completed for the season.

6. Salary Level: Based on extra duty differentials assigned to the sport.

7. Evaluation: Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

Approved by: _____ Date
(supervisor)

Received by: _____ Date
(staff member)