

## SALEM-KEIZER PUBLIC SCHOOLS JOB DESCRIPTION

5/01	<u>PREVENTION/INTERVENTION RESOURCE SPECIALIST</u>	1.7.29A
Effective Date	Job Title	Index

1. Primary Function: Provides leadership to the development, implementation, and evaluation of an area feeder system K-12 program for drug and alcohol, youth gangs and violence prevention education and early intervention.
2. Responsible to: Director, Student Services
3. Responsibilities:
  - 3.01 Provides support groups for children of alcoholics and others impacted by alcohol and other drug use.
  - 3.02 Participates in the development and maintenance of Student Assistance Programs in the schools.
  - 3.03 Provides individual/group/family support to students involved in drug and alcohol abuse, gang behavior and/or violent behaviors.
  - 3.04 Plans and provides student instruction and support concerning drug and alcohol abuse, youth gang and violence issues.
  - 3.05 Provides leadership to drug and alcohol curriculum implementation.
  - 3.06 Provides support to administration and teachers in implementing the District drug and alcohol plan.
  - 3.07 Plans and provides training for staff and parents related to drug and alcohol, youth gangs, violence issues, and risk/resiliency factors.
  - 3.08 Provides information to staff, parents, and students regarding community resources and activities.
  - 3.09 Participates in coordinating student empowerment programs; such as Peer Helpers and R.E.A.C.H. America.
4. Key Relationships:
  - 4.01 Director, Student Services.
  - 4.02 Directors, Area Operations.
  - 4.03 Principals, Student Service and Youth Services Teams, counselors.
  - 4.04 District Program Assistant/Prevention Education.
  - 4.05 Community agencies.
  - 4.06 Building staff.
5. Minimum Qualifications:
  - 5.01 Valid Oregon School Counselor or Limited Student Services license.
  - 5.02 Three years of experience as a counselor or Social Worker.
  - 5.03 Demonstrated experience in working with drug and alcohol education, youth gangs, violence prevention and intervention.
  - 5.04 Demonstrated ability in group process and in organizational skills.

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- 6. Term of Employment: Teacher contract.
- 7. Salary Level: Placement on teacher salary schedule.
- 8. Evaluation: Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

Approved by: \_\_\_\_\_  
(Supervisor)

Date \_\_\_\_\_

Received by: \_\_\_\_\_  
(Staff Member)

Date \_\_\_\_\_