

## SALEM-KEIZER PUBLIC SCHOOLS JOB DESCRIPTION

8/81	<u>TEACHER, ART, SECONDARY</u>	1.4.4.2A
Effective Date	Job Title	Index

1. Primary Function: Provides students with qualitative information and experiences in design, techniques, and aesthetics, for the purpose of developing a life-long appreciation for the visual arts.
2. Responsible to: Building Principal or Designee.
3. Assigned Responsibilities:
  - 3.01 Prepares students to be more visually aware of the world around them.
  - 3.02 Trains the student to respond to and justify judgments of works of art.
  - 3.03 Teaches students to express ideas and feelings through visual form.
  - 3.04 Guides students in the study of historical and contemporary aspects of visual arts from all cultures.
  - 3.05 Identifies, diagnoses, and prescribes remediation for problems in the students' creative work.
  - 3.06 Matches activities and materials to individual and groups skills and needs.
  - 3.07 Designs or selects and uses planned sequences of instruction for the development of design ideas and media technique.
  - 3.08 Maximizes time when students are paying attention and working on tasks directly related to the subject matter.
  - 3.09 Conducts interesting and well-paced classes using a variety of instructional techniques and materials.
  - 3.10 Makes sure students understand what to do before undertaking assignments.
  - 3.11 Assesses, keeps track of, and provides feedback promptly and often to students on their progress and assignments.
  - 3.12 Uses a grading system that is consistent, fair, and supportable.
  - 3.13 Supervises students in out-of-classroom activities as assigned.
  - 3.14 Provides instruction based on designated instructional guides, or develops alternate materials in prescribed district format.
  - 3.15 Maintains an orderly and supportive classroom environment in which students are actively participating and show respect for one another and for the teacher.
  - 3.16 Ensures that instructional activities and materials are clearly related to District, school, and department goals and objectives.
  - 3.17 Participates cooperatively on school, area, and district-wide activities.
  - 3.18 Follows specific standards, policies, and procedures of the building and district.
  - 3.19 Selects and requisitions required art equipment and supplies.
  - 3.20 Ensures that art equipment is properly used, maintained, and stored, and that inventory records are accurate and current.

Additional Responsibilities:

- 3.21
- 3.22
- 3.23

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#### 4. Minimum Qualifications:

- 4.01 Oregon Teaching Certificate valid for assignment.
- 4.02 A portfolio of quality examples of personal work in area(s) of specialty (must bring to interview).
- 4.03 Knowledge of design elements and principles.

Additional Qualifications: As assigned.

- 4.04 Drawing:
  - 4.04.01 Working knowledge of and the ability to demonstrate at least five drawing media and techniques associated with each.
  - 4.04.02 Ability to structure drawing problems for students to resolve.
  - 4.04.03 Working knowledge of and the ability to demonstrate matting and frame making techniques.
- 4.05 Calligraphy:
  - 4.05.01 Working knowledge of several writing techniques.
  - 4.05.02 Basic knowledge of bookbinding.
  - 4.05.03 Basic knowledge of papermaking.
  - 4.05.04 Ability to select papers for calligraphy.
- 4.06 Printing:
  - 4.06.01 Working knowledge of at least three painting media--oil, acrylic, and water color.
  - 4.06.02 Knowledge of the history of painting in Europe and the United States.
  - 4.06.03 Ability to structure art problems and demonstrate techniques.
- 4.07 Weaving:
  - 4.07.01 Working knowledge of basic loom and off-loom weaving techniques.
  - 4.07.02 Working knowledge of several cultural forms of weaving.
  - 4.07.03 Understanding of design concepts as related to weaving.
- 4.08 Batik
  - 4.08.01 Working knowledge of dye mixing and application techniques.
  - 4.08.02 Awareness of the safety aspects of the batik process.
  - 4.08.03 Understanding of traditional and contemporary approaches to design.
- 4.09 Jewelry:
  - 4.09.01 Working knowledge of metal fabrication techniques (sawing, soldering, forging, finishing).
  - 4.09.02 Ability to demonstrate enameling and casting methods.
- 4.10 Pottery:
  - 4.10.01 Working knowledge of wheel-throwing and hand-building techniques, and glazing methods.
- 4.11 Photography:
  - 4.11.01 Knowledge of black and white photo materials and processing.
  - 4.11.02 Knowledge of cameras and their operation.
  - 4.11.03 Knowledge of how to mount and prepare work for formal display.
  - 4.11.04 Knowledge of dark room organization and operation for efficient student use.

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- 4.12 Print-Making:
  - 4.12.01 Working knowledge of relief, intaglio, and silkscreen printing processes.
  - 4.12.02 Ability to select proper paper and inks for each of the above.
  - 4.12.03 Knowledge in printing, editing, and presentation for the demonstration of the above areas.
- 4.13 Sculpture:
  - 4.13.01 Working knowledge of subtractive and additive sculpture methods.
  - 4.13.02 Ability to demonstrate various measuring and sculpture finishing methods.
- 4.14 Stained Glass:
  - 4.14.01 Knowledge of design and pattern making.
  - 4.14.02 Knowledge of techniques in the construction of stained glass art.
  - 4.14.03 Ability to present and frame finished glasswork.

Additional Qualifications:

- 4.15
- 4.16
- 4.17

- 5. Minimum Term of Employment: Teacher contract.
- 6. Salary Level: Placement on Teacher Salary Schedule.
- 7. Evaluation: Performance of this job will be evaluated in accordance with provisions of the School Board's policy on Evaluation of Professional Personnel.

Approved by: \_\_\_\_\_ Date \_\_\_\_\_  
(supervisor)

Received by: \_\_\_\_\_ Date \_\_\_\_\_  
(staff member)