

SALEM-KEIZER PUBLIC SCHOOLS JOB DESCRIPTION

8/81	<u>TEACHER, BILINGUAL/BICULTURAL, SECONDARY</u>	1.7.4.1A
Effective Date	Job Title	Index

1. Primary Function: Conducts all instructional activities as designated by the school district in both English and a second language.
2. Responsible to: Principal.
3. Immediate Subordinates: Instructional Assistants, where applicable.
4. Assigned Responsibilities:
 - 4.01 Develops the limited English proficient student's basic skills in his/her native language, where applicable.
 - 4.02 Develops the limited English proficient student's receptive and expressive oral language skills in his/her second language, English.
 - 4.03 Develops the limited English proficient student's reading and writing skills in his/her second language, English.
 - 4.04 Assesses students' needs through testing and observation and develops bilingual individualized programs.
 - 4.05 Assists monolingual English content area teachers in planning educational programs.
 - 4.06 Develops the student's positive self-concept and social attitude through guidance activities conducted in both languages.
 - 4.07 Develops the student's awareness, understanding, and appreciation of his/her own culture and that of others.
 - 4.08 Assists in training of bilingual instructional assistants to implement the goals of the program, where applicable.
 - 4.09 Delegates instructional responsibilities to instructional assistants, where applicable.
 - 4.10 Participates in the Bilingual Program's inservice training program and implements new concepts in the instructional program.
 - 4.11 Administers tests to students for the purpose of program evaluation.
 - 4.12 Plans with the resource teacher in order to achieve specific instructional objectives of individual students.
 - 4.13 Assists in the area of curriculum development in English as a Second Language and content areas in the native language(s) of the target population.
 - 4.14 Utilizes in the content areas various teaching techniques in both English and the target language such as:
 - a. Inquiry - discovery techniques
 - b. Preview - review techniques
 - c. Establishment of learning centers
 - d. Use of audiovisuals for instruction
 - 4.15 Utilizes a variety of appropriate classroom management techniques.
 - 4.16 Works effectively with parents of the target groups to be served in the classroom.

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4.17 Evaluates instructional materials in terms of the student's linguistic, cultural, and intellectual characteristics.

4.18 Incorporates multicultural educational practices in the instructional program.

Additional Responsibilities:

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5. Minimum Qualifications:

5.01 Oregon Teaching Certificate valid for assignment.

5.02 Bilingual Education Program elementary experience.

5.03 Ability to apply English as a Second Language instruction in the content areas.

5.04 Native proficiency in English and in a second language.

5.05 Demonstrates belief that bilingual education promotes and enhances the education of linguistically and culturally diverse students.

5.06 Ability to explain theories of first and second language learning and their implications for classroom instruction.

5.07 Ability to explain basic principles of language acquisition and bilingualism.

5.08 Identify phonological, grammatical, and lexical characteristics of both languages and determine possible areas of interference and positive transfer.

5.09 Identify and understand regional, social, and developmental varieties of the students' language(s).

5.10 Identify significant aspects of the home cultures and mainstream culture which can be incorporated in the instructional program and that can assist students in recognizing similarities and dealing with potential areas of difference.

5.11 Understands and promotes that all students bring with them certain intellectual, emotional, linguistic, socio-cultural, and physical capabilities and potentials which should be developed and enhanced during the teaching-learning process.

5.12 Demonstrates ability to use at least five second language teaching-learning techniques for oral language development.

5.13 Demonstrates ability to use techniques to develop reading and writing skills in students' second language, English.

5.14 Ability to communicate the philosophy and rationale of bilingual education and the needs of limited English proficient students to other faculty, administrators, and community members.

5.15 Ability to use interpersonal skills in developing program credibility at the building level.

Additional Qualifications:

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6. Minimum Term of Employment: Teacher Contract.
7. Salary Level: Placement on Teacher Salary Schedule.
8. Evaluation: Performance of this job will be evaluated in accordance with provisions of the School Board's policy on Evaluation of Professional Personnel.

Approved by: _____
(supervisor)

Date _____

Received by: _____
(staff member)

Date _____