

SALEM-KEIZER PUBLIC SCHOOLS JOB DESCRIPTION

9/82	<u>TEACHER, CHAPTER 1,</u> <u>COURT SCHOOL TRANSITION PROGRAM</u>	1.7.16A
Effective Date	Job Title	Index

1. **Primary Function:** Provides educational and group process/communication instruction to adolescents involved in the Court School program. Provides guidance to students who exhibit emotional and/or behavior problems. Does other related work as required.
2. **Responsible to:** Court School Director or Chapter 1 Basic Skills Coordinator.
3. **Responsibilities:**
 - 3.01 Uses diagnostic techniques to assess various learning and behavioral characteristics of students.
 - 3.02 Uses specific learning and teaching objectives in terms of observable and measurable behaviors.
 - 3.03 Uses knowledge of subject matter and individual achievement levels to select appropriate materials to insure relevant learning for each student assigned.
 - 3.04 Plans, organizes, and compliments a variety of learning objectives.
 - 3.05 Employs various techniques to manage classroom learning and behaviors.
 - 3.06 Prepares regular and professionally written reports, for a) the Court; b) parole officers/counselors; and, c) parents/or public schools when necessary.
 - 3.07 Facilitates classroom peer group discussions or problem solving and communication groups.
 - 3.08 Participates in opportunities that facilitate professional growth.
 - 3.09 Demonstrates ethical standards of conduct that are consistent with the professional responsibilities of being an educator and employee of the Family Court.
 - 3.10 Knowledge of: a) Juvenile Court Policies and Procedures; b) Court School Policies and Procedures; and, c) public school programs and graduation requirements.
 - 3.11 Does other related duties as assigned.
4. **Minimum Qualifications:**
 - 4.01 Oregon Teaching Certificate valid for assignment.
 - 4.02 Previous experience (certified, classified, or unpaid) teaching reading or language to underachieving students.
 - 4.03 Valid Oregon driver's license.

Additional Qualifications:

 - 4.04
 - 4.05
 - 4.06
5. **Term of Employment:** 12 months.
6. **Salary Level:** Placement on Teacher Salary Schedule.

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7. Evaluation: Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

Approved by: _____ Date _____
(supervisor)

Received by: _____ Date _____
(staff member)