

## SALEM-KEIZER PUBLIC SCHOOLS JOB DESCRIPTION

10/85	<u>TEACHER, CONSUMER ECONOMICS</u>	1.4.16.1A
Effective Date	Job Title	Index

1. Primary Function: Instructs classes in personal finance and economics so that students understand and apply knowledge and decision making skills to achieve individual, family, and societal goals through the responsible use of available resources.
2. Responsible to: Building Principal or Designee.
3. Assigned Responsibilities:
  - 3.01 Uses a variety of teaching strategies appropriate to the teaching of facts, concepts, and generalizations.
  - 3.02 Designs/selects and uses planned sequences of instruction to develop student understanding of basic consumer and economic concepts and generalizations as well as decision-making skills.
  - 3.03 Maintains an orderly and supportive classroom where students are free to develop a questioning attitude and show respect for one another and the teacher.
  - 3.04 Conducts classroom discussions which proceed with direction and encourages students to examine and draw conclusions and make value judgments based on scientific methods of inquiry.
  - 3.05 Uses questioning techniques which lead students to higher levels of thinking, including analyzing, synthesizing, hypothesizing, and the testing of hypotheses and value judgments.
  - 3.06 Maintains an atmosphere of intellectual integrity by encouraging the consideration of differing points of view in treating various topics and issues.
  - 3.07 Maximizes time when students are paying attention and working on tasks directly related to the subject matter.
  - 3.08 Makes sure students understand what they are supposed to do before undertaking assignments.
  - 3.09 Assesses, keeps track of, and provides feedback promptly and often on student progress and assignments.
  - 3.10 Identifies, diagnoses, and prescribes remediation for problems in understanding and applying concepts and generalizations.
  - 3.11 Matches activities and materials to individual and group skills and needs.
  - 3.12 Ensures that instructional activities and materials are clearly related to District, school, and department goals and objectives.
  - 3.13 Uses a grading system that is consistent, fair, and supportable.
  - 3.14 Provides instruction, utilizing the course of study and textbooks adopted by the District Board of Education.
  - 3.15 Selects and requisitions adopted texts, replacements, and supplemental materials.
  - 3.16 Ensures that materials and equipment are properly used, maintained, and stored, and that inventory records, when requested, are accurate and current.
  - 3.17 Supervises students in out-of-classroom activities as assigned.

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3.18 Participates cooperatively on school, area, and District-wide activities.

3.19 Follows specified standards, policies, and procedures of the building and District.

Additional Responsibilities:

3.20

3.21

3.22

4. Minimum Qualifications:

4.01 Oregon Teaching Certificate with one of the following endorsements:

4.01.01 Five Year.

4.01.02 Social Studies.

4.01.03 Business.

4.01.04 Home Economics.

4.01.05 Mathematics.

4.02 Minimum of one year of college course work in economics including macro, micro, and personal/consumer economics.

Additional Qualifications:

4.03

4.04

4.05

5. Minimum Term of Employment: Teacher Contract.

6. Salary Level: Placement on Teacher Salary Schedule.

7. Evaluation: Performance of this job will be evaluated in accordance with provisions of the School Board's policy on Evaluation of Professional Personnel.

Approved by: \_\_\_\_\_  
(supervisor)

Date \_\_\_\_\_

Received by: \_\_\_\_\_  
(staff member)

Date \_\_\_\_\_