

SALEM-KEIZER PUBLIC SCHOOLS JOB DESCRIPTION

02/14	<u>TEACHER, HANDICAPPED LEARNER, SECONDARY, EMOTIONAL GROWTH CLASSROOM</u>	1.6.14 A
Effective Date	Job Title	Index

1. Primary Function:

- 1.01 Manages the total instructional program for eligible handicapped students placed in this classroom.
- 1.02 Provides screening, assessment, program development, instruction, and monitoring of classroom instruction for eligible handicapped students as required by state and federal regulations.
- 1.03 Provides assessment, program development, and instruction to eligible students in the areas of reading, writing, and mathematics, social emotional growth, pre-vocational/community skills, and communication following District guidelines.

2. Responsible to: Building Principal

3. Immediate Subordinates: None.

4. Assigned Responsibilities:

- 4.01 Provides assessments for student eligibility and instructional placement for handicapped programs and corrective basic skills programs following District guidelines.
- 4.02 Develops Individual Education Programs (IEP) and annual review in compliance with federal law and District guidelines.
- 4.03 Writes or designates instructional objectives for each student.
- 4.04 Develops group or individual behavior management programs as needed.
- 4.05 Conducts systematic probes and reviews of skills mastered by assigned students.
- 4.06 Supervises an instructional assistant.
- 4.07 Consults with the Student Services Team, other handicapped programs, and classroom teachers regarding handicapped student progress and grades.
- 4.08 Participates in the process for re-integration to resident school.
- 4.09 Provides instructional courses in social-emotional growth.

5. Minimum Qualifications:

- 5.01 Oregon Teaching License with Special Education or Exceptional Learner endorsements with appropriate endorsement(s) for assigned subject(s) and level(s).
- 5.02 Demonstrate ability to:
 - 5.02.01 Use interpersonal skills to consult with parents, aides, volunteers, administrators, classroom teachers, and counselors relative to the individual instructional needs of students.

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- 5.02.02 Use appropriate individual programming and behavior management methods with secondary school age students.
- 5.02.03 Administer intelligence, academic, and other diagnostic tests following District guidelines.
- 5.02.04 Provide instruction in the skills of reading, mathematics, writing, pre-vocational, communication, social-emotional growth.
- 5.02.05 Train, place, and monitor students in a phase-in program to practice skills in regular classroom setting.

- 6. Work Environment: Subject to inside and outside environmental conditions with routine exposure to the weather including seasonal heat and cold. Subject to frequent loud noises in the environment.
- 7. Physical Requirements: Hearing and speaking to exchange information; seeing to perform assigned duties; sitting, standing and walking for extended periods of time; dexterity of hands and fingers to operate equipment; kneeling, bending at the waist, and reaching overhead, above the shoulders and horizontally, to retrieve and store files and materials, and lifting light objects.

Strength: Sedentary/Medium – Exert force to 10-25 lbs. frequently, and up to 10 lbs. constantly or a negligible amount of force frequently to lift, carry, push, pull or move objects.

- 8. Term of Employment: Teacher Contract.
- 9. Salary Level: Placement on the Salem-Keizer Public Schools Licensed Employee Salary Schedule.
- 10. Evaluation: Performance of this job will be evaluated in accordance with the provisions of the District's process for Evaluation of Licensed Personnel.

I am willing and able to perform the duties of this job:

Signature: _____

Date _____

Print Name: _____