

SALEM-KEIZER PUBLIC SCHOOLS JOB DESCRIPTION

10/04 Effective Date	<u>TEACHER, HEALTH OCCUPATIONS</u> Job Title	1.4.6.17A Index
-------------------------	---	--------------------

1. Primary Function: Instructs professional technical education classes in health occupations and sports medicine and supervises student activities related to the above so that students develop the skills, knowledge, and attitudes related to employment in health careers.

2. Responsible to: Building principal or designee.

3. Assigned Responsibilities:
 - 3.01 Teaches occupational knowledge and skills in areas such as human body structure and function, microbes and disease, health team relations, patient relations, health care skills, sports medicine, safety, and career preparation.
 - 3.02 Serves as advisor for the health occupations student leadership organization if assigned.
 - 3.03 Organizes and maintains an active health occupations advisory committee.
 - 3.04 Coordinates the placement, supervision, and evaluation of students on internships and clinical experience sites in the community.
 - 3.05 Matches activities and materials to individual and group skills and needs.
 - 3.06 Designs and selects and uses planned sequences of instruction for the development of occupational skills and knowledge.
 - 3.07 Ensures that instructional activities and materials are clearly related to District, school, program, and course goals and objectives.
 - 3.08 Provides instruction based on designed instructional materials or develops alternate materials in prescribed District format.
 - 3.09 Establishes and maintains an orderly and supportive classroom environment in which students are actively participating and show respect for one another and for the teacher.
 - 3.10 Maximizes time when students are paying attention and working on tasks directly related to the subject matter.
 - 3.11 Conducts interesting and well-paced classes using a variety of instructional techniques, strategies, and materials appropriate to the lesson.
 - 3.12 Makes sure students understand what to do before undertaking assignments.
 - 3.13 Assesses, keeps track of, and provides feedback promptly and often to students on their progress and assignments.
 - 3.14 Uses a grading system that is consistent, fair, and supportable.
 - 3.15 Selects and requisitions required instructional equipment, supplies, and materials.
 - 3.16 Ensures that materials and equipment are properly used, maintained and stored, and that inventory records are accurate and current.
 - 3.17 Supervises students in out-of-classroom activities as assigned.
 - 3.18 Participates cooperatively in school, area, and districtwide activities.
 - 3.19 Follows specified standards, policies, and procedures of the building and District.

SALEM-KEIZER PUBLIC SCHOOLS JOB DESCRIPTION

10/04 Effective Date	<u>TEACHER, HEALTH OCCUPATIONS</u> Job Title	1.4.6.17B Index
-------------------------	---	--------------------

4. Minimum Qualifications:

4.01 Certification/License:

4.01.01 Oregon Teaching Certificate valid for the assignment or Professional Technical Teaching License satisfying TSPC requirements for teaching professional technical courses in health services and sports medicine.

Additional Qualifications:

4.01.02 Health related field/work experience.

4.01.03 Ability to teach courses that can lead to professional certification in a health profession.

4.01.04 Professional Technical endorsement in Health Services desired.

4.02 Demonstrated:

4.02.01 Ability to relate positively with students, teachers, administrators, employers, parents, and the community.

4.02.02 Possession of the knowledge, skills, and attitudes necessary for employment in health occupations.

5. Minimum Term of Employment: Teacher contract.

6. Salary Level: Placement on teacher salary schedule.

7. Evaluation: Performance of this job will be evaluated in accordance with provisions of the School Board's policy on Evaluation of Professional Personnel.

Approved by: _____
(supervisor)

Date _____

Received by: _____
(staff member)

Date _____