

SALEM-KEIZER PUBLIC SCHOOLS JOB DESCRIPTION

7/92 Effective Date	<u>TEACHER LEADER/READING RECOVERY</u> Job Title	1.8.8.2A Index
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1. Primary Function: Instruct new Reading Recovery teachers, and provide one-on-one instruction in Reading Recovery to eligible 1st-grade students.
2. Responsible to: Building Principal/Coordinator, Compensatory Programs and designated Reading Recovery Site Coordinator
3. Assigned Responsibilities:
 - 3.01 Teaches training sessions for designated Reading Recovery teachers
 - 3.02 Makes on-site visitations to all teachers in training at least 3-5 times during the initial training year and 2-4 times per year thereafter.
 - 3.03 Provides assistance to teachers designated as Reading Recovery teachers.
 - 3.04 Guides testing and selection of children in the Reading Recovery program.
 - 3.05 Guides record keeping for Reading Recovery throughout the District and prepares the research report for The Ohio State University by July 30.
 - 3.06 Makes presentations on the program to interested groups, including parents and LSACs.
 - 3.07 Conducts inservice sessions at the school buildings involved in Reading Recovery.
 - 3.08 Collaborates with classroom teachers in the process of identifying eligible students.
 - 3.09 Screens, tests, and diagnoses the reading deficiencies of eligible students.
 - 3.10 Establishes priority lists of students eligible for Reading Recovery instruction.
 - 3.11 Determines, on the basis of priority, which students will receive instruction in Reading Recovery.
 - 3.12 Selects for purchase instructional supplies and equipment.
 - 3.13 Participates in staff-development activities.
 - 3.14 Provides for parent participation in the Reading Recovery instructional program.
 - 3.15 Consults with teachers and parents
 - 3.16 Disseminates Reading Recovery information throughout the building and the District
 - 3.17 Plans, organizes, and coordinates Reading Recovery program for building implementation.
 - 3.18 Performs other duties as assigned.
4. Minimum Qualifications:
 - 4.01 Oregon Teaching Certificate/License valid for assignment.
 - 4.02 Master's degree or equivalent training.
 - 4.03 Certified Reading Recovery Teacher Leader.
5. Minimum Term of Employment: Teacher contract plus 5 days.
6. Salary Level: Placement on teacher salary schedule plus Program Assistant differential.

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7. Evaluation: Performance of this job will be evaluated in accordance with provisions of the School Board's policy on Evaluation of Professional Personnel.

Approved by: _____
(supervisor)

Date _____

Received by: _____
(staff member)

Date _____