

SALEM-KEIZER PUBLIC SCHOOLS JOB DESCRIPTION

7/92 Effective Date	<u>SCHOOL IMPROVEMENT TEACHER LEADER</u> (Elementary School) Job Title	1.8.8.1.1A Index
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1. Primary Function: To coordinate and facilitate change activities within the school building. To participate in school improvement program changes at the area and district level as appropriate. This leader would work closely with the school staff, LSAC, and building and district leadership to develop a comprehensive program for school improvement and would be directly involved in providing leadership for restructuring activities within the school.

2. Responsible to: Principal

3. Assigned Responsibilities:
 - 3.01 Supports and plans for implementation for building school improvement program.
 - 3.02 Coordinates the development of the school improvement profile and monitors the progress of the school improvement implementation.
 - 3.03 Leads groups of staff through a series of discussions and other experiences to reach agreement on school goals, mission, vision, and implementation.
 - 3.04 Provides active support to the restructuring of leadership roles and empowering teachers as leaders.
 - 3.05 Fosters and encourages team building among the staff and community.
 - 3.06 Helps implement shared decision making at the school.
 - 3.07 Serves as liaison with other schools and area improvement efforts and creates or maintains networks with other restructuring efforts throughout the state and nation.
 - 3.08 Coordinates with the District's Strategic Planning Advisory Committee, the Community Relations Advisory Committee, and other Districtwide groups working on Salem-Keizer Schools strategic improvement efforts.
 - 3.09 Disseminates information on effective schools research and research-based assessment practices which lead to student success.
 - 3.10 Demonstrates effective group process and problem solving skills.
 - 3.11 Develops strategic plans and action plans for school improvement.
 - 3.12 Identifies, gathers, and interprets data which facilitates decision making at the school.
 - 3.13 Establishes priorities to make the most effective use of resources.
 - 3.14 Serves as active participant of the school improvement process.

Additional Responsibilities:

 - 3.15
 - 3.16
 - 3.17

4. Minimum Qualifications:
 - 4.01 Valid Oregon teaching certificate.
 - 4.02 On local school staff.

Additional Qualifications:

 - 4.03
 - 4.04
 - 4.05

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- 5. Minimum Term of Employment: Teacher contract/annual appointment.
- 6. Salary Level: Placement on Teacher Salary Schedule plus Team Leader differential.
- 7. Evaluation: Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

Approved by: _____ Date _____

Received by: _____ Date _____