

SALEM-KEIZER PUBLIC SCHOOLS JOB DESCRIPTION

8/81	<u>TEACHER, ELEMENTARY GENERAL CLASSROOM MUSIC</u>	1.4.7.6A
Effective Date	Job Title	Index

1. Primary Function: Instructs classes in elementary classroom music so that students develop skills in singing, listening, and music fundamentals, and participate with enthusiasm and enjoyment.

2. Responsible to: Building Principal or Designee.

3. Assigned Responsibilities:
 - 3.01 Collaborates with principals and staffs of assigned buildings to establish a workable class schedule which insofar as possible accommodates the needs of each building.
 - 3.02 Teaches students to sing with a clear, free, in-tune sound.
 - 3.03 Identifies, diagnoses, and prescribes remediation for individual and group problems in singing.
 - 3.04 Builds and maintains a choir which presents performances (using 2 and 3-part music) of high musical quality for the school and community in which the group is well-disciplined and makes a good appearance.
 - 3.05 Designs or selects and uses planned sequences of instruction for music reading, guitar/ukulele, and recorder.
 - 3.06 Matches activities and materials to individual and group skills and needs.
 - 3.07 Conducts interesting and well-paced classes, using a variety of instructional techniques, strategies, and materials appropriate to the lesson.
 - 3.08 Collaborates with the support services team to develop Individual Education Programs (IEP's).
 - 3.09 Ensures that instructional activities and materials are clearly related to District, school, and department goals and objectives.
 - 3.10 Provides instruction based on designated instructional guides.
 - 3.11 Establishes and maintains an orderly and supportive classroom environment in which students are actively participating and show respect for one another and for the teacher.
 - 3.12 Maximizes time when students are paying attention and working on tasks directly related to the subject matter.
 - 3.13 Gives clear directions and makes sure students understand what to do before undertaking assignments.
 - 3.14 Assesses, keeps track of, and provides feedback often to students on their progress.
 - 3.15 Maintains accurate inventory records of sheet music, instruments, and equipment.
 - 3.16 Supervises students in own music groups in out-of-school performances and activities.
 - 3.17 Establishes and maintains a good working relationship with building administrators and staff--cooperating to resolve problems in a professional manner so that the concerns of all parties are considered.
 - 3.18 Collaborates with the band and orchestra instructor to further the total music program in the school.

