

## SALEM-KEIZER PUBLIC SCHOOLS JOB DESCRIPTION

10/81 <small>Effective Date</small>	<u>TEACHER, PHYSICAL EDUCATION, SECONDARY</u> <small>Job Title</small>	1.4.11.3A <small>Index</small>
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1. Primary Function: Conducts all regular physical education activities as designated by the school district.
2. Responsible to: Building Principal.
3. Assigned Responsibilities:
  - 3.01 Establishes and maintains an orderly and supportive classroom environment in which students are actively participating and show respect for one another and for the teacher.
  - 3.02 Maintains a physical environment conducive to learning.
  - 3.03 Plans a program of study designed to meet District physical education goals that meets the individual needs, interests, and abilities of students.
  - 3.04 Teaches activities that will improve the physical, mental, social, and emotional health of the students.
  - 3.05 Provides time in each unit for instruction, skill practice, and supervised activity.
  - 3.06 Establishes unit plans that provide for a progression from simple to more difficult skills.
  - 3.07 Supervises students in the locker room before and after the activity period.
  - 3.08 Teaches rules and strategies in each sport.
  - 3.09 Emphasizes team sports in the middle school and includes lifetime sports in the high school.
  - 3.10 Dresses appropriately for the activities being presented.
  - 3.11 Maintains all students within sight during the class period.
  - 3.12 Provides time for cardiovascular development in each of the units.
  - 3.13 Provides coeducational opportunities.
  - 3.14 Assesses the accomplishments of students on a regular basis and maintains such records as required by law and by District policy.
  - 3.15 Uses a grading system that is consistent, fair, and supportable.
  - 3.16 Takes all reasonable precautions to provide for the health and safety of students and to protect equipment, material, and facilities.
  - 3.17 Establishes and maintains open lines of communication with students and their parents.
  - 3.18 Upon request, advises in the selection of equipment and other instructional materials.
  - 3.19 Attends and participates in faculty meetings and department staff meetings.
  - 3.20 Responds in a cooperative and positive manner to supervision.
  - 3.21 Maintains open lines of communication with classified staff, certificated staff, and support personnel to establish a positive work environment.
  - 3.22 Establishes and maintains a good working relationship with building administrators and staff--cooperating to resolve problems in a professional manner so that the concerns of all parties are considered.

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- 3.23 Performs duties of guide teacher as assigned.
- 3.24 Assumes responsibility for assigned nonteaching duties.
- 3.25 Assists the administration in implementing policies and rules governing student life and conduct.
- 3.26 Attends assemblies.
- 3.27 Achieves professional growth through attendance at workshops and consultation with District support staff at building and District inservice meetings.
- 3.28 Performs other duties as assigned.
- 3.29 Follows specified standards, policies, and procedures of the building and District.

Additional Responsibilities:

- 3.30
- 3.31
- 3.32

4. Minimum Qualifications:

4.01 Valid Oregon Teaching Certificate endorsed for physical education.

Additional Qualifications:

- 4.02
- 4.03
- 4.04

5. Minimum Term of Employment: Teacher Contract.

6. Salary Level: Placement on Teacher Salary Schedule.

7. Evaluation: Performance of this job will be evaluated in accordance with provisions of the School Board's policy on Evaluation of Professional Personnel.

Approved by: \_\_\_\_\_  
(supervisor)

Date \_\_\_\_\_

Received by: \_\_\_\_\_  
(staff member)

Date \_\_\_\_\_