

## SALEM-KEIZER PUBLIC SCHOOLS JOB DESCRIPTION

8/81 Effective Date	<u>TEACHER, VISION RESOURCE</u> Job Title	1.6.2A Index
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1. Primary Function: Manages the special education program for blind and partially sighted students including identification, assessment, recommendation of eligibility, development of individual programs, effective use of materials, time, and staff resources including aides and/or volunteers to provide appropriate instruction as based on assessment of student needs.
2. Responsible to: Coordinator, Developmental Learning, Severely Handicapped.
3. Immediate Subordinates: None.
4. Assigned Responsibilities:
  - 4.01 Participates in identification and eligibility determination procedures.
  - 4.02 Assesses behavioral and performance levels in areas related to assignment.
  - 4.03 Develops and implements Individual Education Programs for each child which specify:
    - 4.03.01 Initial performance levels.
    - 4.03.02 Designated behavioral objectives and long-range goals.
    - 4.03.03 Materials and/or programs to be used, special equipment to be supplied.
    - 4.03.04 Progress recording and monitoring system.
    - 4.03.05 Compliance with local policy, state OAR's and federal regulations.
  - 4.04 Utilizes a program management system allowing for the use of aides and/or volunteers which may include peer tutors, secondary school students, college practicum students, parents, and/or community volunteers, and includes making arrangements for use of paid readers, aides, and/or tutors as authorized by program coordinator.
  - 4.05 Includes parent and teacher training and consultation components.
  - 4.06 Prepares and maintains schedules which allow optimum efficiency in time management.
  - 4.07 Functions in a resource role to staff, administration, agencies, community, and others as needed.
  - 4.08 Follows specified standards, policies, and procedures of the building and District.
  - Additional Responsibilities:
    - 4.09
    - 4.10
    - 4.11
5. Minimum Qualifications:
  - 5.01 Valid Oregon Teaching Certificate with Basic or Standard Visually Handicapped Endorsement.

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5.02 Demonstrated ability to:

5.02.01 Use interpersonal skills to consult with parents, aides, volunteers, regular classroom teachers, counselors, principals, agencies, and others.

5.02.02 Use appropriate individual programming and management methods.

5.02.03 Monitor student progress regularly.

5.02.04 Maintain appropriate student and program records.

5.03 Training:

5.03.01 Preparation in orientation and mobility training.

5.03.02 Training for instruction in both Braille and print materials.

5.04 Familiarity with Optacon and other alternate systems is desirable.

Additional Qualifications:

5.05

5.06

5.07

6. Minimum Term of Employment: Teacher Contract.

7. Salary Level: Placement on Teacher Salary Schedule.

8. Evaluation: Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

Approved by: \_\_\_\_\_ Date \_\_\_\_\_  
(supervisor)

Received by: \_\_\_\_\_ Date \_\_\_\_\_  
(staff member)